



PR ACCOUNT ASSISTANT

M3 Communications Group, Inc. – a leading PR company in Bulgaria with 25 years of experience, is now looking for a highly motivated and ambitious

PR ACCOUNT ASSISTANT

to join our team!

If you are:

- Young & energetic
- Out of the box thinking & perfect English speaking
- Communicative and organized
- Team-oriented
- Eager to learn and develop in the PR field

we are definitely looking for YOU!

A great plus (but not obligatory) will be if:

- you have previous professional experience in the PR field;
- you are currently studying PR/Marketing or you are a PR/Marketing university graduate.

Your responsibilities will include to:

- develop and maintain good relations with present and potential clients;
- meet new clients;
- create and implement communication concepts and strategies from A to Z;
- plan and develop campaigns;
- organize events and prepare budgets;
- write PR texts;
- provide support to the other team members with their current tasks.

What we offer is:

- A young, positive and friendly team to work with;
- Extensive training;
- Creative office environment;
- Great opportunity for personal and professional development;
- Freedom to realize your most out of the box ideas and lead big projects;
- Competitive salary.

If this sounds like something you'd be interested in, we'd love to hear from you!

To apply for this position, please send us your CV in English to office@m3bg.com.

All applications will be processed in confidentiality. Only short-listed candidates will be contacted for an interview.

