

Specialist, Credit Control and Collections with English

- Complete the check for payable invoices for the current month and contact local Finance controllers and customers in order to collect due receivables/pre-delinquent contacts for not yet due invoices could also be needed during Quarter-end months; Identify Collections items which need action and Manage Collections strategies
- Monthly/weekly preparation/monitoring of cash flow and working capital forecast
- Receive, record and route customer dispute; Monitor and escalate open disputes; Perform root cause analysis; Resolve dispute notifications
- Identify and submit account applications; Manage credit records; Perform account credit check / review; Review and approve credit risk; Perform credit monitoring and reporting; Develop counterparty risk mitigation solution

POSITION REQUIREMENTS

Education

- Minimum Bachelor Degree in Accounting, Finance, Economics, Mathematics

Experience

- Between 1-3 years of relevant experience in an international environment

Competencies

- Detail-oriented
- Good communication and organizational skills
- SAP experience - strong plus
- Proficiency in computer applications including Microsoft excel (Pivot tables, VLOOKUP, Charts), PowerPoint and process mapping tools
- Full professional proficiency of written and oral English required, other languages being an asset